



MICHIGAN DEPARTMENT OF STATE
Candice S. Miller, Secretary of State

Lansing, Michigan 48918-0001

Dear Repair Facility Owner:

The enclosed correspondence was recently mailed to your business address listed in our computer records and was returned by the Post Office. We are concerned that you may have changed your business address without notifying the Bureau of Automotive Regulation.

Please be advised that if we do not receive a change of address in writing, our computer records will not be changed. If there has been a change in your address, please complete the information requested below:

FACILITY NUMBER: _____
BUSINESS NAME: _____
STREET ADDRESS: _____
CITY/STATE/ZIP: _____
YOUR SIGNATURE: _____

Please note that the address must be for your business location.

Return this letter to:

Michigan Department of State
Bureau of Automotive Regulation
Licensing Section
Lansing, MI 48918-1210

If you have questions, please contact the Licensing Section at (517) 373-9460. Thank you for your cooperation.

Sincerely,

Licensing Section
Bureau of Automotive Regulation